

Regular Meeting of Pinetop Fire Board
Monday April 19, 2017
Pinetop Fire District Station 12
5976 Buck Springs Rd, Pinetop AZ 85935

I. Call the meeting to Order: Doug Wright called the meeting to order at 6:28pm

Roll Call of Board Members: Board members present, Doug Wright, Carla Bowen, Ronny Deming, Matthew Williams was present for the budget workshop and excused for another meeting obligation. Chairman Rowlinson was absent.

II. Call to the Public: Mark Chilton gave a quick summary about the Healthcare Benefits and new Insurance costs that can help the district save money. He spoke about the difference between the different HSA and PPO plans. He said if we could change 20 employees to the 4000 – 90/10 plan, we would see a 2% reduction in premium and save about \$7000.00 a year. The change would see a little larger deductible but the out of pocket expense to the employee is lower providing a savings to employees. He talked about differences between a HSA and a HRA program where contributions remain with district funded plan compared to funding an HSA. Chief Morgan; we will evaluate the insurance plans and companies when we meet with the labor group in the budget meeting. The board Thanked Mr. Chilton for the presentation.

III. Consent Agenda

The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.

1. Approval of Board Meeting Minutes held on March 20,2017
2. Approval of Minutes Executive Session Meetings held February 27, 2017
3. Approval of Warrants paid in March of 2017

Chief Morgan; we can remove the executive session meetings held February 27,2017 for approval the attorney hasn't returned them yet.

Carla Bowen moved to approve consent agenda without the executive session minutes, Ronny Demming second. Pass 3-0

IV. Board Business

1. Discussion/Consideration/Possible Action re: Presentation of March 2017 Financial Reports.

Melissa with the James Vincent Group is here to present the financial report for March. Highlights for the month of March: The District is under budget by \$44,457. Most of that is because of our tax levy receipts. Navajo County Revenue for March was \$151,704, which is about \$34,916 under budget. Non Levy Revenue was also under budget by \$10,981. Expenses for March were under budget by 14,511. So far, Fiscal year revenues are \$837,949 over budget which is due to Wildland Fire and

miscellaneous revenue. Fiscal year expenses are 60,519 over-budget, Salaries, wages and professional services account for the costs. Currently the overall health of the district is good. Monthly overall revenues and expenses are under- budget for March but Managerial costs remain over budget and this is due to the attorney fees from truck works and internal personnel issues.

Fiscally or year to date revenues are over budget and Expenses are over budget for this time of year. Tax Levy is about the same and non-tax levy is over budget, personnel expenses are over budget while vehicle and utilities are under. Once again managerial costs are over as noted. Capital outlay and Lease are under budget with operational expenses staying about the same.

Doug Wright asked if we could provide a summary at the bottom of the graphs that show either a surplus or loss for the amounts, so the board can just scan through it themselves. Melissa Tomlinson agreed that she could add that for next meeting. He would like to see the comparison charts and a trending chart so he can compare to past years, if something is way over or way under, we can see where we have been and where we are going and why.

Cash position for March is up and so are other assets, liabilities are down. All are moving in a positive position and March looks good.

Melissa Tomlinson asked if them if they had any questions. Carla said the reports were easy to read and reminded her to add a couple of reports and the little symbols on the bottom of the report. Ronny Demming would like year to date with numbers so he can see where all of the hundreds of thousands of dollars are. Doug would like comparison or a rolling year so he can see how they match up, trending of years, or year over year would be nice.

Ronny Demming made a motion to approve the March 2017 Financial Reports as presented, Carla Bowen seconded. Motion carried 3-0

2) Discussion/Consideration/Possible Action re: Purchase of Computer Technology Server for management of district software and applications.

Chief Morgan explained that we need authorization for the purchase of a computer server for the management of district technology business. The one we currently have is over ten years. Scott has loaned us a backup server which is providing a bridge failsafe patch. We really need to replace the server and insure that our software survivability and vulnerabilities will remain intact. We were rebooting the current server on a frequent basis and sometimes it takes about 3 hours to come back up. It will also help station 12 with redundancy and make things a little faster.

Carla Bowen made a motion to authorize staff to purchase one computer server from CS & S Computer Systems and associated Windows License software not to exceed

\$5325.00 exclusive of taxes and shipping. Ronny Demming seconded, Motion carried 3-0.

V. Summary of Current Events

1. Fire Chief's report regarding district activities: In board packet are the Chief's and Board Chair's reports, Carla just wanted to comment how busy the chief has been and is going to be. The board appreciated Chief Morgan's efforts.

VI. Announcements.

1. The next board meeting May 15, 2017 @ 5:00pm
2. Chief Morgan reminded the board that Navajo County is having Special District training. The training will cover topics on Open Meeting Law, ethics, election, campaign close out, finance, public records filings and annual budget reports. The dates are 4-21 Holbrook, and 4-28 Show Low - from 8-12 and 1-5. They did cancel the 4/28 date due to lack of interest. If anyone is interested Chief Morgan will need that information to properly post a public notice should a quorum be present. He believes that Chairman Rowlinson will be attending one of the sessions. Keep in mind these classes will not provide the certification as they don't count for AFDA courses. However, the information and networking is beneficial.

IV. Adjournment: Carla moved to adjourn the meeting, seconded by Ronny Demming, Meeting adjourned at 7.02pm

Respectfully Submitted:

Karen Robbins