

## **NOTICE AND AGENDA OF PUBLIC MEETING OF THE PINETOP FIRE BOARD**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Pinetop Fire District Board and to the general public that the Pinetop Fire District Board will hold a meeting open to the public on Monday, September 18, 2017, beginning at 5:00 p.m. at the Pinetop Fire Department Station 12, 5976 Buck Springs Rd, Pinetop. As indicated in the following agenda, the Pinetop Fire Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03 (A)(3) for legal advice with the District's attorney. Any such executive session will not be open to the public.

### **The agenda for the meeting is as follows:**

#### **Pledge of the Allegiance**

#### **I. Call to Order: Roll call of Board Members**

#### **II. Call to the Public**

*Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.*

#### **III. Consent Agenda Board Business**

- 1) Approval of Minutes for Board Meeting held on August 21, 2017.
- 2) Approval of Warrants paid in August of 2017.
- 3) Approval of Executive Board meeting minutes held on July 17, 2017 and August 21, 2017.

*The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.*

#### **IV. Board Business**

- 1) Discussion/Consideration/Possible Action re: Swearing in of Ed Cibbarelli as new board member to fill vacant board member Matthew William's position.
- 2) Discussion/Consideration/Possible Action re: Approval of revised Drug/Alcohol Policy.
- 3) Discussion/Consideration/Possible Approval re: Presentation of August 2017 Financial Reports.
- 4) Discussion/Consideration/Possible Action re: Utilizing the Automatic Data Processing (ADP) Company for payroll processing and the JVG for automated accounts payable processing.

#### **V. Personnel**

- 1) Recognition of Allison Mosely as Elks Firefighter of the Year
- 2) Discussion/Consideration/Possible Action re: Fire Chief Contract Amendment between PFD and Jim Morgan regarding grant writing performance based pay.

*The board may vote to discuss this matter in executive session pursuant to A.R.S § 38-431.03 (A) (3).*

- 3) Discussion/Consideration/Possible Action re: Employee reduction in force procedure and implications from our sourcing A/P and Payroll functions.

*The board may vote to discuss this matter in executive session pursuant to A.R.S § 38-431.03 (A) (3).*

#### **VI. Summary of Current Events**

*The Fire Chief, presiding officer or member of the board may present a brief summary of current events pursuant to A.R.S. §38-431.02(k). The board will not discuss or take action on any current event summary.*

- 1) Fire Chief's Report regarding district activities
- 2) Board Chairman's Report

#### **VII. Future Meeting Dates and Items for Future Agendas**

*The Board may discuss future dates for meetings and direct staff to place matters on future agenda.*

- 1) **October 16, 2017**

#### **VIII. Announcements**

- 1) None

#### **IX. Adjournment**

*The Board reserves the right to adjourn into Executive Session for legal advice pursuant to A.R.S. 38-431.03 (A) (3) on any of the above agenda items. Such Executive Session may involve the attorney or any absent board members appearing telephonically. A copy of the agenda background material provided to Pinetop Fire District Board Members (with the exception of material relating to possible executive session) is available for public inspection at Station 11, 1845 S. Pine Lake Rd. Pinetop, AZ.*

Dated this 15th day of September, 2017

  
Jim Morgan  
Fire Chief

Persons with a disability may request a reasonable accommodation, by contacting Chief Jim Morgan at (928) 367-2199. Requests should be made as early as possible to arrange the accommodation.