

NOTICE AND AGENDA OF PUBLIC MEETING OF THE PINETOP FIRE BOARD

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Pinetop Fire District Board and to the general public that the Pinetop Fire District Board will hold a meeting open to the public on Monday, November 20, 2017, beginning at 5:00 p.m. at the Pinetop Fire Department Station 12, 5976 Buck Springs Rd, Pinetop. As indicated in the following agenda, the Pinetop Fire Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03 (A)(3) for legal advice with the District's attorney. Any such executive session will not be open to the public.

The agenda for the meeting is as follows:

Pledge of the Allegiance

I. Call to Order: Roll call of Board Members

II. Call to the Public

Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

III. Consent Agenda Board Business

- 1) Approval of Minutes for Board Meeting held on October 16, 2017.
- 2) Approval of Warrants paid in October of 2017.
- 3) Approval of Executive Board meeting minutes held on September 18, 2017.

The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.

IV. Board Business

- 1) Discussion/Consideration/Possible Approval re: Presentation of October 2017 Financial Reports.
- 2) Discussion/Consideration/Possible Action re: Approval of 2018 Board Meeting Schedule.
- 3) Discussion/Consideration/Possible Action re: Authorizing Chief Morgan to enter into a subrecipient agreement with Arizona Department of Homeland Security for a communication grant award.
- 4) Discussion/Consideration/Possible Action re: Update on implementation of the Automatic Data Processing (ADP) Company for payroll processing and the Bill.com automated accounts payable processing.
- 5) Discussion/Consideration/Possible Action re: Authorizing District Financial Point of Contact Changes.
- 6) Discussion/Consideration/Possible Action re: Approval of revised Overtime and Compensation Policy.

V. Summary of Current Events

The Fire Chief, presiding officer or member of the board may present a brief summary of current events pursuant to A.R.S. §38-431.02(k). The board will not discuss or take action on any current event summary.

- 1) Fire Chief's Report regarding district activities
- 2) Board Chairman's Report

VI. Future Meeting Dates and Items for Future Agendas

The Board may discuss future dates for meetings and direct staff to place matters on future agenda.

- 1) **December 18, 2017**

VII. Announcements

- 1) AFDA annual conference January 11th through the 13th, 2018.

VIII. Adjournment

The Board reserves the right to adjourn into Executive Session for legal advice pursuant to A.R.S. 38-431.03 (A) (3) on any of the above agenda items. Such Executive Session may involve the attorney or any absent board members appearing telephonically. A copy of the agenda background material provided to Pinetop Fire District Board Members (with the exception of material relating to possible executive session) is available for public inspection at Station 11, 1845 S. Pine Lake Rd. Pinetop, AZ.

Dated this 15th day of November, 2017

John Rowlinson
Board Chair

A handwritten signature in black ink, appearing to read "John Rowlinson", written in a cursive style.

Persons with a disability may request a reasonable accommodation, by contacting Chief Jim Morgan at (928) 367-2199. Requests should be made as early as possible to arrange the accommodation.